

SCIP ANNUAL MEMBERSHIP MEETING MINUTES

Meeting Date: June 20, 2009 8:00 AM ET

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CALL TO ORDER

1. Meeting called to Order for member breakfast and opening remarks, at 8:00 AM ET.
 - a. This SCIP Annual Membership Meeting is being held in Indianapolis, Indiana, in conjunction with Construct 2009.

PRESIDENT'S OPENING REMARKS

1. (President) Kalin thanked the following sponsors for their support:
 - a. Raj Goyal, for sponsoring the SCIP Board Members breakfast, last Tuesday.
 - b. Kathy Greenway/Draper, for sponsoring the SCIP Annual Membership Meeting buffet breakfast, today.
 - c. Greg Barbini/PPG for sponsoring the SCIP Annual Membership Meeting buffet lunch, today.
2. Asked for topics for discussion today, and passed around a sheet for topic ideas to be listed.
3. Asked members for feedback on the reception hosted by Arkema, and asked if we should do it again next year, if invited by Arkema. Members commented that it was fantastic, and much better than anticipated.
4. Reported that he, (President Elect) Giglio, and (Past President) Hall attended the CSI/SCIP Alliance meeting.
5. Reminded members that SCIP has a yearly subscription to the LegaLine service, and only 7 members have used it this year (30 calls are allowed in the subscription, which expires in September). Reminded members that LegaLine will answer general questions about legal matters, but will not review contracts or other detailed services.
6. SCIP booth at CSI Indy: (President) Kalin and (President Elect) Giglio thanked Member Stansen for revamping the look of the SCIP booth. Also plans were announced to have the booth at AIA/Miami and CSI/Philadelphia next year.
7. SCIPing Along: (President) Kalin suggested we plan a new issue of SCIPing Along. To be published soon after this convention. A group photo, taken today, will be included.
8. Know How: (President) Kalin suggested we plan an electronic issue of Know How for December 2009.
9. Poll – GreenFormat: (President) Kalin polled the group; generally agreed that GreenFormat is evolving; still needs more refinement, education, and acceptance.

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10. Federal Green guide Specs: (President) Kalin informed members that SCIP has been asked to help review and comment on Federal Green Specs. Contributors could get credit for their work.
11. Status of MasterFormat:
 - a. CSI has voted to discontinue support and licensing of MF95 5-digit system.
 - b. CSI announced that MF04 update committee will meet once a year to discuss and implement changes requested during the previous year, if such changes are determined to be appropriate. Reportedly, under half of the requested changes can be implemented due to conflicts with the "work results" concept.
 - c. A poll of members indicates that MF04 is being used on about 50 percent of our projects.
12. CSI TechComm:
 - a. (President Elect) Giglio and (President) Kalin are on this committee.
 - b. Uniformat is expected out by end of 2009.
 - c. Revisions to PRM are proceeding.
13. Self-Introductions: (President) Kalin asked each attending member or guest to briefly introduce themselves to the group.

CSI/SCIP GENERAL REMARKS

1. (President) Kalin summarized two relationships of cooperation and sharing between CSI and SCIP - the CSI/SCIP alliance, and the new CSI award for excellence in construction documents.
2. (President) Kalin thanked the following attending CSI Staff, for their efforts in supporting our alliances, and for the opportunity to solve problems together:
 - a. Executive Director Walt Marlowe.
 - b. CSI (Incoming) President Mike Davis.
 - c. CSI Technical Director Roger Grant.
3. (CSI Executive Director) Marlowe, (CSI Technical Director) Roger Grant, and (CSI President) Mike Davis acknowledged the role of SCIP members in providing training and education to our industry. He reminded SCIP members to look at ideas for educational topics online at the speakers' database, and he encouraged us to email new ideas or thoughts to him.
4. (President) Kalin surveyed the group asking how many SCIP members have given educational classes for CSI at Institute, Region, or Chapter levels; most hands were raised. (CSI Technical Director) Roger Grant reminded that SCIP members can go online to the speakers database, study the list of potential educational topics, then email new ideas or comments to him.

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5. (CSI President Elect and SCIP Past President) Hall reported that CSI is planning to establish a network of “practice groups” to parallel their Practice Guides.
 - a. Construction Administration (CA) practice group.
 - b. Building Information Model (BIM) practice group.
 - c. Project Delivery practice group.

These groups would meet monthly on a CSI Webinar, and would have interactive discussions on a CSI webpage.

(CSI Technical Director) Grant summed up the concept of the CSI Webinar as a virtual chapter meeting on one topic of interest.

Hall suggested that CSI and SCIP start a “specifier’s practice group” that met month on CSI webinar.

(CSI Executive Director) Marlowe said he hoped these emerging practice groups would stay loosely structured, to allow them to dynamically structure themselves.

6. (President) Kalin reported that he has been attending Green Format Webinars; a specific topic for each webinar is published in advance.
 - d. (President) Kalin asked (CSI President) Mike Davis for his help in getting contractors and subcontractors to attend the webinar groups.
7. (CSI Executive Director) Marlowe and (CSI Technical Director) Grant said that CSI is planning to restart the “academies” and focus on educational needs in the industry.
8. (CSI Technical Director) Grant asked SCIP to consider teaming up with CSI to offer educational opportunities at sustainability events, such as EcoBuild.
9. (President) Kalin noted that EcoBuild usually has educational programs at their events, although none are usually oriented to specifiers. He also noted that the same was true for CSI Expo educational programs. Several attendees commented that CSI and SCIP need to draw these (AIA and EcoBuild) attendees to our educational programs. (CSI Technical Director) Grant said that CSI had an alliance with EcoBuild in the past, but it was dissolved; reportedly EcoBuild now has an alliance with Building Smart. However, CSI intends to keep talking with them about a future alliance.
 - a. (CSI Executive Director) Marlowe said he has scheduled a meeting with NIBS, to inquire about the future direction of EcoBuild.

REVIEW OF PRIOR MEETING MINUTES

1. (Secretary) Carter read a condensed summary of the minutes from last year’s General Membership Meeting; it was noted that the minutes will be posted to the SCIP website in a few days. No corrections were noted. (Member) Regener made a motion that the

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minutes be approved as written; (Member) Chewning seconded the motion; the motion was unanimously approved.

TREASURER'S REPORT

1. (Treasurer) Metzger reported that membership is approximately 224, although at this time only about half have renewed membership for next year.
2. Also reports that SCIP treasury is in the black, with approximate balance of \$20,000.

WEBMASTER'S REPORT

1. (Vice President) Lorenzini reported to members that the new SCIP website and database have now been on line for a few months. He asked members to go to the website to verify or update their personal information.

AFFILIATE DIRECTOR'S REPORT

1. (Affiliate Director) Harris commented that, as an Affiliate Member and Director, he appreciates the opportunity to network with the independent specifiers. He is seeking suggestions for any ways to enhance collaboration between Members and Affiliate Members.

PAST PRESIDENT'S REPORT

1. (Past President) Hall noted that, as Past President, he is Chair of the SCIP nominating committee. He called for any interested SCIP members to let him know if they are interested in running for a SCIP office. Current Board Members' terms expire in June 2010, so there will be an election next spring; interested members should contact him by end of February, if interested.

NEW BUSINESS

1. Scheduled Meetings:
 - a. The next SCIP Annual Membership Meeting is scheduled for May 15, 2010 in Philadelphia.
 - b. The next Board Meeting teleconference is scheduled for Thursday, July 2, 2009 at 3:30 PM ET.
2. (President) Kalin called members together to pose for a group photo, then adjourned this portion of the meeting at 10:19 AM ET.
 - a. SCIP group photo taken by (Treasurer) Metzger.

The logo for SCIP (Specifications Consultants in Independent Practice) features the acronym 'SCIP' in a bold, blue, sans-serif font. The background of the logo is a blue gradient with a faint, stylized image of a person's face, possibly wearing a hard hat or safety glasses, looking towards the right.

Specifications Consultants in Independent Practice

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OPEN-FORUM DISCUSSIONS

1. After discussion about annual membership business items was concluded, an open-forum discussion continued until approximately 4:00 PM ET.

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