



Specifications Consultants in Independent Practice

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SCIPping Along

June 2007

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Editor

IT'S TIME TO GET TOGETHER!
HOPE TO SEE YOU IN BALTIMORE!

PRESIDENT'S MESSAGE

Dennis J. Hall, FAIA, FCSI, CCS, CCA, LEED-AP, SCIP

Your SCIP Board has met monthly via teleconferences this year, doing the business of SCIP. One of the initiatives of the Board has been to update our governance structure. We have taken a three-prong approach to this endeavor with committees addressing Articles of Incorporation, Bylaws, and Policies. All these documents are being coordinated to ensure a logical and consistent hierarchy of governance documents for a national organization of independent specifiers. As you prepare for the annual SCIP Business Meeting on June 19 and the vote on the Bylaws update, here are a few things you need to know about the governance changes.

Articles of Incorporation: Immediate Past President, John Regener, and the Articles of Incorporation Committee have continued the work John began last year to get the articles of incorporation complete and ready for our attorney to file. They have researched where is the best jurisdiction for filing, types of corporations, and flexible language that establishes the legal organization and allows the other governance documents to dictate day-to-day governance issues.

Bylaws: Vice President, Robert Johnson, and Secretary, Nina Giglio, headed the Bylaws Committee. They have presented to the Board an updated set of Bylaws that moves the organization from an undetermined Board size to a fixed number of eight, including the establishment of two Vice Presidents, a President-Elect, and an Affiliate Director. The other officer positions remain, as well as the two-year terms for each. The Board has recommended the new Bylaws to the membership for a vote.

Policies: The Policies Committee headed by Treasurer, David Metzger, and former Presidents, Dane Dodd-Hansen and Mark Kalin, have been working to establish Board and organizational policies. One of the more important policies being addressed by the Board is a sponsorship policy that will provide fair and equitable recognition to sponsors of SCIP activities and the organization at large as well as providing a source of revenue to SCIP beyond member dues.

Just as our members and profession have evolved, so has SCIP as an organization. Now in our 40th year, SCIP looks to be the voice of the specifier community and we are so recognized by both CSI and CSC. We expect to continue to work with our alliance partners and other organizations in the coming years to promote the specialized practice of preparing written construction documents, advancement of construction and design technology, and promote the membership of SCIP as independent consultants assisting design firms, owners, product manufacturers, and others with their need for high quality building information.

It appears that the first CSI/SCIP Preconvention Program scheduled for Tuesday afternoon, June 19th, will be a complete sell-out. SCIP members attending the SCIP day activities can attend for free. SCIP has designed the “SCIP Pocket Planner”, which will be included in all CSI Convention registration packets, to help Convention attendees plan their activities. Let’s all not forget to congratulate SCIP Vice President, Robert Johnson, FCSI, CCS, CCCA, SCIP, who will be advanced to Honorary Member status in the Institute, this year at the Annual CSI Gala.

Please review the proposed Bylaw changes recommend by the SCIP Board for your consideration and action. I look forward to seeing each of you at the Annual Meeting for spirited discussion in the tradition of SCIP.

SECRETARY’S REPORT

Nina M. Giglio, CSI, CCS, Associate AIA, SCIP

SCIP DAY IN BALTIMORE – JUNE 19, 2007

Plans are shaping up and celebration of SCIP’s 40th anniversary is really moving forward. The finalized schedule of events is as follows

08:00am - 09:30am	SCIP Annual Business Meeting (BCC)
09:45am - 11:30am	SCIP Forum (BCC)
11:45am - 01:15pm	Lunch (BCC)
01:30pm - 05:30pm	Specifications in BIM: CSI/SCIP Workshop (BCC)
06:30pm - 07:15pm	Social Hour (HRB)
07:15pm - 09:30pm	Dinner and Entertainment (HRB)

[Location Codes: (BCC) = Baltimore Convention Center (HRB) = Hyatt Regency Baltimore]

Annual Business Meeting - Yes it will be an early start to the day - but the SCIP board has many exciting things to tell you about and of course the discussion and vote on the proposed Bylaws will occur. A continental breakfast will be provided by some of our sponsors.

SCIP Forum - This is the heart of what SCIP is about - please make certain to forward your topics of interest to Dennis Hall, President dhall@hallarch.com or Nina Giglio, Secretary NMGiglio@buildinginformation.com for inclusion in the discussion

National Gypsum Company is sponsoring the SCIP lunch.

Specifications in BIM: CSI/SCIP Workshop - The room will be busting at the seams for this Workshop. Three panels have been put together to discuss where the industry is going with BIM and how specifications and the role of the specifier is going to change. What a great way to kick off the week of education.

Social/Dinner and Entertainment - We are grateful to ARKEMA for sponsoring again this year the evening dinner and entertainment that will be a great wrap-up to the day’s events.

COMPARISON OF THE PROPOSED BYLAW AMENDMENTS

On May 18th, the membership received documentation on the proposed bylaw amendments for SCIP. These amendments are in part due to the procedures by the previous board to establish SCIP as an incorporated association. These modifications have provided an opportunity to clarify and better define some of the vague language that currently exists. The intent of this information is to highlight the modifications that are being recommended and also to highlight that the intent of the existing bylaws is being maintained. To be prepared for the membership meeting and subsequent vote on the proposed bylaws, each member needs to review both the current document, as amended on July 31, 2005, (this document can be found on the SCIP website) and the proposed bylaws as received on May 18th.

Existing Article 1 - Purposes of the Organization

The salient point of this article has been distilled into a direct statement indicated in proposed Article III Paragraph B.

Existing Article 2 - Governing Authority

The existing bylaws indicate "SCIP is governed by its Members and its Board...", the inclusion of the term Members is repetitive and unnecessary and has been removed from the proposed Article IV. Governing by the Members is inherent by the fact that the members elect the board, which is comprised only of members who are thus tasked with conducting business for the organization.

Existing Article 3 - Board

The current Bylaws do not establish a limit to the size of the Board. Recent history has established a consistent Board size of seven members. Proposed Article VII, Section 1 establishes the board be fixed at eight directors, seven of which are designated as Board Officers. A designated President-Elect position has been recommended to provide continuity on the board. Two Officers are to be designated as Vice Presidents. The eighth director is to represent the voice of the affiliate member.

Existing Article 4 - Officers' Duties

The information in the existing Article remains largely unchanged and is incorporated into Article VII Section 5.

Existing Article 5 - Nomination and Election of Officers

As currently stated, elected officers terms expire upon adjournment of the Annual Membership Meeting - Recommendation that this be revised to establish a consistent term length based on the fiscal year, with terms ending June 30, of an election year. (Article VII Section 6). Recommendation is also made that term limits for each director be limited to 2 consecutive terms in succession.

Existing Article 6 - Committees

No substantial change, content of Article 6 is incorporated into proposed Article VII Section 9.

Existing Article 7 - Members

No substantial change, content of Article 6 is the proposed Article III Section 1.

Existing Article 8 - Affiliates

No substantial change, content of Article 6 is the proposed Article III Section 2.

Existing Article 9 - Rights and Responsibilities

Content is incorporated into proposed Article III Section 3. Primarily this article provides clarification and definition to the existing. Notable Changes: defines acceptable credentials use for Affiliates; outlines criteria and procedure for sanctions, suspension and expulsion.

Article 10 - Membership Meetings

Content is incorporated into proposed Article VI. Notable Changes: extends the notification period of annual meetings from 45 days to 60 days prior to the meeting; sets a threshold for a quorum; outlines the basic requirements for request by the membership for a meeting.

Article 11 - Fiscal Administration

Content is incorporated into proposed Article XIII and XIV and language that is policy oriented has been removed - specifically language related to dues for persons joining after January 1 of a fiscal year.

Article 12 - Amendments

Content is incorporated into proposed Article XV. Notable changes: modification requiring a percentage (3%) of the membership and not a fixed number (5) to petition the board for a change in the Bylaws. Ratification requirements remain the same.

Note from Editor: The proposed new bylaws were e-mailed by Dave Metzger on May 18th. You can review the current bylaws on the SCIP website (www.scip.com), by clicking "bylaws" in the QuickLinks box. The proposed new bylaws can also be viewed on the website, under the "New Bylaws Proposed" heading.

TREASURER'S REPORT & MEMBERSHIP INFORMATION**David Metzger, FAIA, FCSI, CDT, SCIP**

SCIP's current membership is 215, consisting of 166 Members (163 US, 3 international), 1 retired Member, and 48 Affiliates. This is an all-time high.

SCIP membership renewal forms were e-mailed in April. So far about 30 percent of the membership has renewed.

More than 50 SCIP Members and Affiliates have signed up for the SCIP lunch and BIM seminar on June 19, as part of the SCIP Day activities before the CSI Convention. Don't forget to RSVP directly to Arkema, the sponsor of the evening's SCIP dinner, if you plan to attend the dinner.

VICE PRESIDENT'S REPORT**David Lorenzini, FCSI, CCS, SCIP – VICE PRESIDENT, COMMUNICATIONS**

The new website membership database has been undergoing trials which have uncovered a few remaining issues, especially relating to the use by the treasurer, who will input new member information. These are being worked out, and a short testing period by the board will be set up soon. All remaining issues should be resolved before introduction at SCIP Day in Baltimore.

As a result of our report in the March 2007 issue of SCIPping Along, we received several suggestions on how to make the membership options work better. These have been incorporated and we thank those who have taken the time to contact us. We have also expanded the allowable choices of specialties from two to three, with at least one choice from the Specifications Services category. Affiliates will be required to select "Affiliate" as their required choice from this category. They will also be able to select two items from the Related Services category. This process will become more evident when it is put in operation.

If there is sufficient interest, and if time permits, there will be a short instruction demonstration of the new database at the SCIP Forum in Baltimore.

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